

# Xerox® Versant® 3100 Press Printing Extra Large Sheets (XLS) on the FreeFlow® Print Server

You can print on long sheets up to 330 x 660 mm (26") using the standard XLS feature. This lets you create Banners, Advertisements, A4 Landscape Book Covers, Calendars, and Long Sheet Prints.

XLS specifications include:

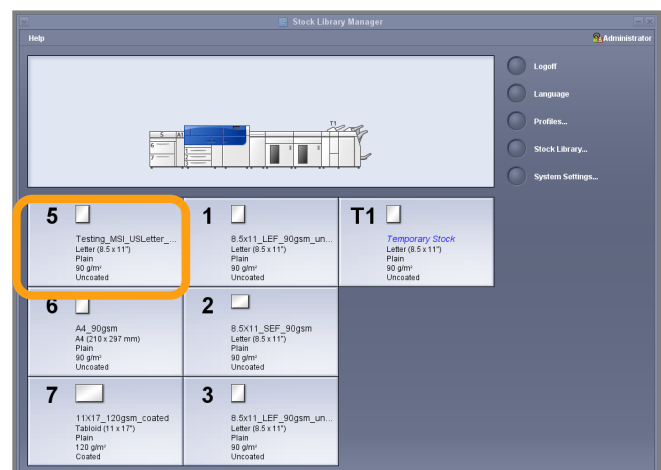
- Print Speed: Up to 9 ppm, Simplex Mode only
- Paper Weights: Uncoated - 52-220 gsm; Coated - 72-220 gsm
- Maximum Paper Size: 330 x 660 mm
- Maximum Printable Area: 323 x 654 mm

To use this feature, sheets must be fed from Tray 5 and sent to an output destination of the Offset Catch Tray or a Top Tray of the HCF or Finisher.

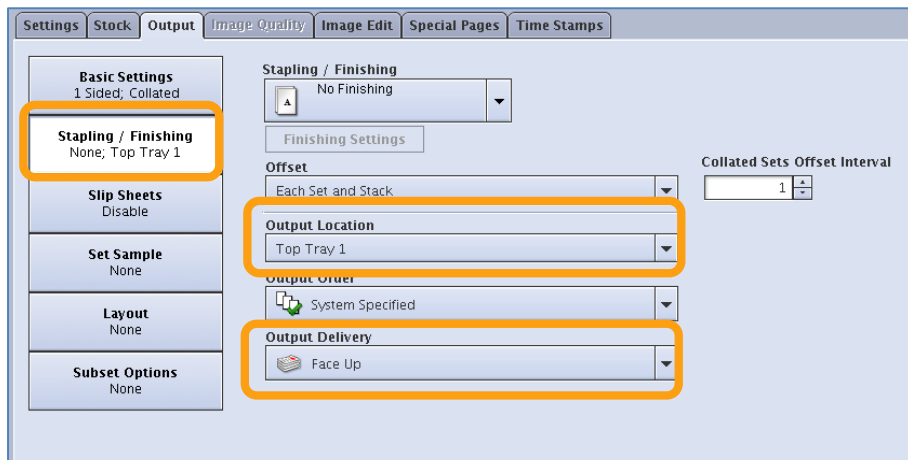


## To print Extra Long Sheets, follow these steps:

1. Load the paper into the Bypass Tray (Tray 5) located on top of the 2-Tray OHCF, or directly on the side of the press when no optional feeders are configured with the system:
  - a) Open the Tray 5 paper guides wider than the paper to be able to insert the paper.
  - b) Hold the center of the paper guides and close them so that they touch the edges of the stack.
2. Program the paper at the Stock Library Manager:
  - a) Click **Tray 5** to open the Tray Stock Properties window.
  - b) Click **Stock Library** and select the paper that you loaded, or click **Create New Stock** and enter the details for the stock.
  - c) Close the Stock Library or Create New Stock window.
  - d) Click **OK** to the Tray 5 Stock Properties window.



3. When printing Extra Long Sheets, use the **Top Tray Extension Rails** to support the long paper. These rails may already be inserted into the PR Finisher's tray, in which case you only have to pull them out to their full extension. They may also be stored at the back of the finisher, in a storage bin. If the rails are in the storage bin, simply retrieve them and insert them into the holes in the end of the tray.
4. Submit the job file to the print server's Hold Queue. Send the job using **File > Print** from a PC on the network, or use the **Print From File** function at the print server. To use Print From File:
  - a) On the FreeFlow Print Server, click the **Print From File** shortcut:
  - b) Click the **Browse** button.
  - c) Navigate to the file and select it.
  - d) Click **OK**.
  - e) Select the **Hold Queue** on the upper right of the window
  - f) Click **Print**.  
The job is sent to the Hold queue.
  - g) Click **OK** to the information message that the job was submitted.
  - h) Click **Close** to the Print From File window.
5. Set the Job Properties at the print server:
  - a) Double-click the job in the Held-By-Queue area to open its **Properties**.
  - b) Set the **Quantity** for the number of prints that you want to make.
  - c) On the Stock tab, from the *Name* drop-down menu, select **Loaded Stocks** and then the **stock** that you loaded for this job.
  - d) On the Output tab, select the **Stapling / Finishing** button.



- e) For *Output Location*, select the **OCT** or specific **Top Tray** that you want to use to collect the prints. Output must be delivered to the OCT or a Top Tray.
  - f) On the Output tab, under *Output Delivery*, select **Face Up**.
6. Click **Print** and monitor the printing.