

Xerox WorkCentre 4118 Software Installation Instructions

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1. Save the zip file (< >.zip) posted on xerox.com to a workstation connected to the device (directly or over the network) and extract the contents of the zip file to a folder. Choose an easy to find location.
2. Note the current Main Firmware version of the device either via CWIS (Properties>General Setup>Configuration) or by printing out the System Data Report at the device (Machine Status>Reports>System Data) or via CWIS (Print>System Data List).
3. Print a configuration report at the device (Machine Status> Reports> Connect Page) or via CWIS (Print>Network Configuration Sheet).
4. Run the upgrade from ControlCentre (USB, Parallel connection), CWIS (network connection) or CWW (network connection). The upgrade typically takes 10-15 minutes although it is dependent on network traffic and may take longer. The Local User Interface will display, "Program Upgrade in Progress" during the upgrade and the device will reset automatically when the upgrade completes.
5. Perform the following if the Firmware version was 1.07 or earlier: Press the Machine Status button on the Local User Interface and go to Systems Admin Tools> Network Setup> Factory Defaults> [Enter]> and Reset NIC> [Enter]. This enables the device's network connection. Network settings must be reentered, refer to the configuration report printed prior to the upgrade.