# WorkCentre® 7220/7225
# Software Installation Instructions

## Important

- (Optional) If the device has a version <u>prior </u>to 072.xxx.004.0910x and the SNMP community name strings have been changed on the device by the administrator, they will be reset to default values after a software upgrade to this release (Web method or Altboot upgrade method). This could impact other systems that use SNMP to communicate with the device. An optional pre-upgrade patch (snmp.dlm) is included in the software download zip. Follow the installation instructions included in the zip file if you need to install this pre-upgrade patch.

- If the device has a version <u>prior </u>to 072.xxx.004.0910x, address book will not upgrade correctly. There are two options. 1) Before the upgrade, export the address book, upgrade the machine, import the address book. 2) Upgrade the device, export the address book, import the address book.

- You cannot use a clone file from an older system software version (071.xxx). Once the device is upgraded to the .072.xxx release you must create a new clone file if desired.

## Purpose

The purpose of these upgrade instructions is to enable system administrators to upgrade system software on their WorkCentre® 7220/7225 device.

The upgrade process will take about 20-30 minutes.  The WorkCentre® will be inoperable during this time period. Please ensure that the device is free of faults and jams before commencing any part of an upgrade process.

## Web Interface Upgrade Process

### Requirements

- Download the correct version of firmware for the target device.
  Important: The DLM file must be extracted from the **.zip file** before it can be used.
- A computer with network access to the WorkCentre® 7220/7225 device.
- The WorkCentre® 7220/7225 must have the HTTP option enabled.  Refer to the System Administrator Guide for instructions.
- The WorkCentre® 720/7225 must have the Machine Software upgrade option enabled.  Refer to the System Administrator Guide for instructions.

### Procedure

1. Open a Web Browser window and enter the WorkCentre's IP Address, using the format "http://xx.xxx.xxx.xx".
2. Select the 'index' link (top right hand side of the page) then 'Manual Upgrade' from the Index window.
3. A Login screen may be displayed, use the System Administrator's username and password.  After entering the correct username and password the 'Machine Software' page will be displayed.

** Proceed to Step 7 if the default SNMP community name strings have NOT been changed

4. Select the Browse button and locate the DLM firmware file (snmp.dlm). This file will ensure the custom SNMP community name strings are retained during system software installation.

5.  Select the 'Install Software' option to begin the upload process. Do not navigate away from this page while the upload is occurring. Depending upon your network speed many minutes may pass and then a pop-up will be shown with the message 'File has been submitted'; click OK.  Once the file is sent close the browser window.

    Important:  If a pop-up appears displaying "File has not been submitted", repeat Step 7, ensuring the correct file was used.

6.  Once the patch is installed, the system will automatically reboot.  After the reboot has completed, a Software Upgrade Report will print followed by a Configuration Report.

7.  Select the Browse button and locate the correct DLM for the target device.

8.  Select the 'Install Software' option to begin the upload process. Do not navigate away from this page while the upload is occurring. A pop-up will be shown with the message 'File has been submitted'; click OK.  Once the file is sent close the browser window.

    Important: If a pop-up appears displaying "File has not been submitted", repeat Step 5, ensuring the correct file was used.

- Within several minutes, the machine will go into upgrade mode. A message will be displayed on the WorkCentre® 7220/7225 Local User Interface, indicating that the software upgrade is about to start.

- During the actual upgrade, the WorkCentre® 7220/7225 will not be available via the network.

- Soon after this, the Upgrade Interface window will be displayed on the WorkCentre® 7220/7225 Local User Interface, showing the upgrade progress of all relevant modules.

- Once the relevant modules have finished upgrading, the system will automatically reboot.  After the reboot has completed, a Software Upgrade Report will print followed by a Configuration Report.

- Refer to the Software Upgrade Report and confirm that the 'Software Upgrade Result' is shown as 'Success'.